



**Program Management Unit,**  
BMZ No. 201767003, 201967660 & 302000990  
AFD No. CKH1216.0.L  
EU No. ACA/2020/408-648

## **Minutes of Pre-Bid Meeting**

**Contract Name** : Construction of Kouk Thlok Leu Community Managed Piped Water Supply (CPWS), Lot No. 18, Siem Reap Province

**Contract Number** : RID4CAM-W-CPWS-SRP/Lot 18

**Date and Time** : 12<sup>th</sup> February 2025 at 03:00 pm

**Venue** : Ministry of Rural Development (MRD), 7th floor, Room No. 707, #771-773 Monivong Blvd., Sangkat Boeng Trobaek, Khan Chomkarmon, Phnom Penh

**Procurement Method** : National Competitive Bidding (NCB)

### **1. Introduction and opening remarks**

H.E. Dr. NUON Daniel first paid his respects to the attendees of the Pre-Bid Meeting and checked if the list of attendees had been duly completed by all the representatives of the Bidders. During the check of duly completion of attendees list, it was noted that representatives of 7 potential Bidders were present in the Meeting. In all, 21 companies had requested for password to access the MRD website for the Bidding Documents.

14 Bidders' representatives of 7 different Bidders attended the meeting. H.E. Dr. Daniel NUON explained the agenda (please refer to Annex 1) and purpose of this Pre-Bid Meeting, which is to provide a brief presentation of the Bidding Documents and the ESHS requirements and to answer to the Bidders' potential additional requests for clarification.

### **2. Presentation on the Bidding Documents Part 1 Bidding Procedure**

Mr. Kari NYKTER, PIC Team Leader, explained the Bidding Procedure, with direct reference to the Bidding Documents (please refer to the PDF-Presentation in Annex 2).

Bidders were reminded with reference to the Bidding Document, Section II. Qualification and Bid Data Sheet, ITB 7.1, "The Employer will publish its responses and clarifications with reference to ITB 7.1. [Clarification of Qualification and Bidding Documents], Site Visit, Pre-Bid Meeting] on the following web page: <https://www.mrd.gov.kh/2025/01/14/40749/>

All Bidders are advised to check this web page daily to receive all clarifications and responses in a timely manner. It is highlighted that clarifications or amendments to the Bidding Documents will be uploaded to the mentioned website only. It is the Bidders responsibility to check the website.

### **3. Questions and ad-hoc answers**

The representative of one Bidder had listed 18 different questions, all concerning the BoQ, seeking more detailed drawings and specifications for various items mentioned in the BoQ. It was decided that answer to these questions would be provided later and placed at the soonest on the MRD web page: <https://www.mrd.gov.kh/2025/01/14/40749/>

### **4. Closing Remarks**

Dr. CHHE Kimchheang made sure all requests for clarification as formulated by the Bidders had been received. No further clarification was requested by the Bidders.

Bidders were advised to examine the Bidding Documents in detail in view of their offer.

The minutes of this Pre-Bid Meeting and the PowerPoint presentation are uploaded to the MRD website and made available for all Bidders.

The meeting was concluded and closed at 04:20 PM on the same day.

# Annex 1



**KINGDOM OF CAMBODIA**  
**Nation Religion King**

**Ministry of Rural Development**  
Rural Infrastructure Development Program  
for Cambodia (RID4CAM)



**Program Management Unit,**  
BMZ No. 201767003, 201967660 & 302000990  
AFD No. CKH1216.0.L  
EU No. ACA/2020/408-648

## Agenda for Pre-Bid Meeting

- Contract Name** : Construction of Kouk Thlok Leu Community Managed Piped Water Supply (CPWS), Lot No. 18, Siem Reap Province
- Contract Number** : RID4CAM-W-CPWS-SRP/Lot 18
- Date and Time** : 12<sup>th</sup> February 2025 at 03:00 pm
- Venue** : Ministry of Rural Development (MRD), 7<sup>th</sup> floor, Room No. 707, #771-773 Monivong Blvd., Sangkat Boeng Trobaek, Khan Chomkarmon, Phnom Penh
- Procurement Method** : National Competitive Bidding (NCB)

### Purpose

The purpose of the pre-bid meeting is to provide a brief on the project, Bidding documents and clarify enquiries from the bidders may have.

### Agenda

Time	Activity	Responsible
03:00-03:10 pm	Introduction and opening remarks	H.E. Dr. NUON Daniel
03:10-03:55 pm	Presentation of the Bidding Documents Part 1 Bidding Procedure	-Mr. Kari Nykter Team Leader -Mr. EANG Sitha, RID4CAM Procurement Officer
03:55-04:25 pm	Questions and ad-hoc answers	Bidders/PMU/PIC -Mr. Kari Nykter, PIC, Team Leader - Mr. SOKHA Panharith, PIC, Deputy Team Leader -Mr. EANG Sitha, RID4CAM Procurement Officer -Mr. Robert-Jan Vanhulst
04:25 -04:30 pm	Closing Remarks	Dr. CHHE KImchheang

## Annex 2



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**Kingdom of Cambodia**  
**Ministry of Rural Development (MRD)**  
**Rural Infrastructure Development for Cambodia Program (RID4CAM)**  
KfW Loan No. 201967660 & Grant No. 201767003  
EU/AIF Grant No. 302000990  
AFD: Loan No. CKH 1216.01.L

**Construction of Kouk Thlok Leu Community Managed Piped Water Supply (CPWS),  
Lot No. 18, Siem Reap Province**

**PRE-BID MEETING**

**12.02.2025 – 03:00 PM**

Ministry of Rural Development (MRD),  
3rd floor, Room No. 707, #771-773 Monivong Blvd., Sangkat Boeng  
Trobaek, Khan Chomkarmon, Phnom Penh



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☞ **Tender Method:** National Competitive Bidding (NCB), Single stage – 2 envelopes

☞ **Contents of Qualification and Bidding Documents**

**PART 1 – Bidding Procedures**

Section I. Instructions to Bidders

Section II. Qualification and Bid Data Sheet

Section III. Qualification and Evaluation Criteria

Section IV. Qualification and Bidding Forms

Section V. Eligibility Criteria

Section VI. KfW Policy-Sanctionable Practice-Social and Environmental Responsibility

**PART 2 – Works Requirements**

Section VII. Works Requirements

**PART 3 – Conditions of Contract (CC) and Contract Forms**

Section VIII. General Conditions (GC)

Section IX. Particular Conditions (PC)

Section X. Contract Forms

☞ **Tender Method:** National Competitive Bidding (NCB), Single stage – 2 envelopes

## Part 1 – BIDDING PROCEDURE:

### Content, Format, Packing of Submission



**1<sup>st</sup> Envelope – QUALIFICATION DOCUMENT**



**2<sup>nd</sup> Envelope – BID**



## 👉 ITB 11- Documents Comprising the Qualification Document and the Bid

### **1<sup>st</sup> envelope - QUALIFICATION DOCUMENT**

- Letter of Qualification\*
- Written confirmation authorizing the signatory (POA) \*
- Presentation of the Bidder (maximum 10 pages, no brochures)
- JV agreement/Declaration of Association (JV Bid) \*
- Covenant of Integrity\*
- Financial Capacity Statement\*
- List of project references
- List of Available Expertise and Human Resource Capacity
- All Qualification forms in Section III and required attachments

#### IMPORTANT NOTICE:

+ **Additional documents and completed forms as indicated in 1.** Evaluation of Eligibility and Qualification under Section III Qualification and Evaluation Criteria and 1st Envelope - Qualification Document (Qualification Forms) under Section IV Qualification and Bidding Forms.

**Any bid price information in the 1st envelope shall lead to the rejection of the respective bid.**

## 👉 ITB 11-Documents Comprising the Qualification Document and the Bid

### 2<sup>nd</sup> envelope - BID

- Letter of Bid\*
- Completed Schedules (incl. Priced BoQ)\*
- Bid Security\*
- Technical Proposal:
  - Environmental, Social, Health and Safety (ESHS) Methodology
  - Site Organization and Method Statement
  - Construction Schedule, incl. Unexploded Ordnance (UXO) clearance by Accredited UXO Clearance Operators (see Section VII)
  - Personnel proposed (forms PER-1 and PER-2)
  - Equipment proposed (form EQU)

#### IMPORTANT NOTICE:

+ **Additional documents and completed forms as indicated in 3. Evaluation of Bids under Section III Qualification and Evaluation Criteria and 2nd Envelope – Bid (Bidding Forms) under Section IV Qualification and Bidding Forms.**



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☞ **NOTE the Personnel Requirements (from p. 173 onwards) and Equipment requirements (on p. 176) in (C) & (D) in Section VII Part 2**

Concerning Personnel Requirements, please consider: If the ESHS manager and/or Construction HSE Manager have relevant experience in the handling of explosive ordnances their positions could be merged with the “Explosive Ordnance Expert”.

**At a minimum 1 ESHS manager and 1 HSE Manager needs to be deployed.** Combining several candidates to fulfil one candidate profile is, therefore, allowed **in case candidates have equivalent qualifications that match the required profile of other ESHS personnel.**

Concerning Equipment Requirements, please consider: The Bidder must demonstrate that it can obtain (purchase, lease or rent) the key equipment, which year of **which year of manufacturer shall be not older than 2005.**

## ITB 21. Sealing and Marking of Qualification Documents and Bids Envelopes

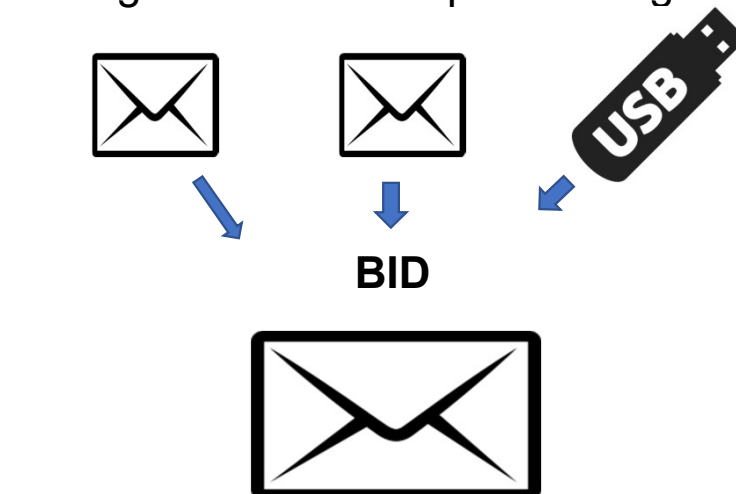
### 1st Envelope – QUALIFICATION DOCUMENT

1 Original      2 Hardcopies      1 Digital copy



### 2nd Envelope – BID

1 Original      2 Hardcopies      1 Digital copy

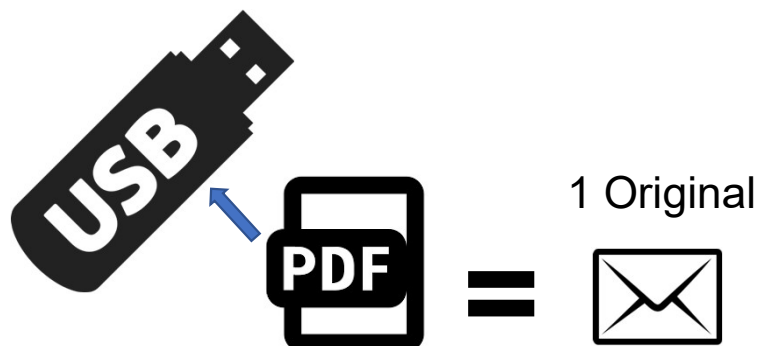


**Any technical or bid price information in the 1st envelope shall lead to the rejection of the respective bid.**

## ITB 21. Sealing and Marking of Qualification Documents and Bids Envelopes

### 1st Envelope – QUALIFICATION DOCUMENT

+digital copy (USB flash drive)

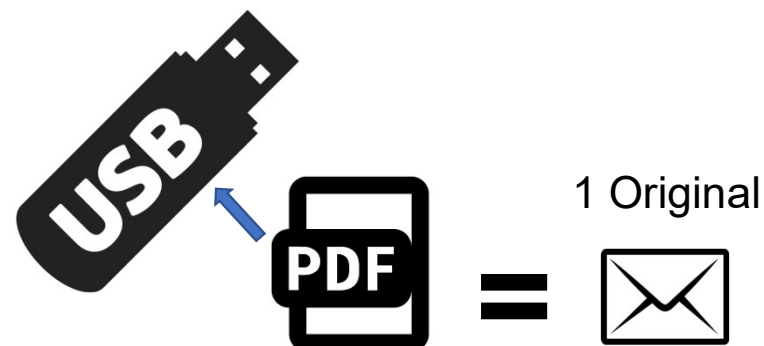


1 digital copy (on USB flash drive)  
as a single scan of the original hardcopy of the Qualification Document as PDF file, is required as part of the 1st Envelope - Qualification Document.

**Any technical or bid price information in the 1st envelope shall lead to the rejection of the respective bid.**

### 2nd Envelope – BID

+digital copy (USB flash drive)



1 digital copy (on USB flash drive)  
as a single scan of the original hardcopy of the BID as PDF file, is required as part of the 2nd Envelope – Bid.



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👉 **Tender Method:** National Competitive Bidding (NCB), Single stage – 2 envelopes

## **PART 1 – BIDDING PROCEDURE:**

### **Important Clauses**

**Section I. Instructions to Bidders**

**Section II. Qualification and Bid Data Sheet**

**Section III. Qualification and Evaluation Criteria**

**Section IV. Qualification and Bidding Forms**

**👉 ITB 22.1 -Deadline for Submission of Qualification Documents and Bids**

**Date: March 12<sup>th</sup>, 2025, Time: 9:00 AM (CAMBODIA)**

**👉 ITB 25-Opening of Qualification Documents and Bids**

First Public Session (Qualification Opening)

Date: **March 12<sup>th</sup>, 2025 , Time: 09:00 am.**

Second Public Session (Bid Opening)

Only the Bids of those Bidders who have fulfilled the qualification criteria will be opened in the second public session.

(Date and time will be indicate in the invitation letter.)

## ☞ **QBDS ITB 14.7**

In terms of the funding agreement here, the Contractor and its sub-Contractors shall be exempt from VAT.

## ☞ **QBDS ITB 15.1-Currencies of Bid and Payment**

The prices shall be quoted by the bidder in: USD.

## ☞ **QBDS ITB 18.1-Period of Validity of Bids**

The bid validity period shall be 120 days after the Bid submission deadline.

**12<sup>th</sup> March 2025 + 120 days → i.e. 10<sup>th</sup> July 2025**

## ☞ **QBDS ITB 19.1-Bid Security**

Amount: 2% of Bid price

Validity: 42 days beyond the validity period of the bid

**10<sup>th</sup> July 2025 + 42 days → i.e. 21<sup>st</sup> August 2025**





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## 👉 ITB 6.4

The Bidder is expected to examine all instructions, forms, terms, and specifications in the Qualification and Bidding Documents and to furnish with its Bid all information and documentation as is required by the Qualification and Bidding Documents.

## 👉 QBDS ITB 7.1-Clarification of Qualification and Bidding Documents,

The deadline for submission of clarifications by Bidders is fourteen (14) days prior to the Deadline for bids submission date, i.e. **February 26<sup>th</sup>, 2025**.

**RID4CAM – Rural Infrastructure Development for Cambodia**  
**Ministry of Rural Development, Cambodia**

KfW BMZ-No. 2017 670 03, AFD No. CKH 1216.01.L, KfW BMZ-No. 2019 67 660,  
EU No Contract ID:302000990



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# Thank You!